



FRIENDS OF STEWART HOUSE

ANNUAL GENERAL MEETING

16 July 2021

Zoom.



Background: Because of the impact of COVID restrictions it was not possible to get the required number to our scheduled face to face AGM on 17 February 2021. This was postponed and with ongoing restrictions, including further lockdowns it was decided by the executive to schedule a virtual AGM by Zoom to revitalise FOSH and plan for a more normal fund-raising future.

The response ensured a quorum (20) would be reached.

The meeting was scheduled for 11.00am, 16 July, 2021.

Because a full 28 day notice was not able to be given a procedural Special Meeting was first held to resolve this matter.

Special meeting:

Motion: That the 28 day notice of the AGM, as per the constitution, be considered redundant for the 2021 AGM in the light of the special circumstances of the COVID pandemic and that a virtual meeting by Zoom be approved.

Moved: Tom Croker **Seconded:** Kerry Knox. **Passed unanimously.**

The AGM was then declared.

Annual General Meeting, Friends of Stewart House.

Chair: Marilyn Bourne President.

Apologies : Margaret Harmer, Jane Lindsay, Heather Causley, Pam Miller, Sandra Armstrong Lloyd Hogg, and Jean McLean.

In attendance: Chris Worthington, Robyn Graham, Cecilia Wilson, Bill Hamilton, Lyn Hamilton, Murray O'Donnell, Alan Laughlin, Marilyn Bourne, Marketa Bird, Tom Croker, Judy Brown, Sandra Palmer, Kerry Knox, Ray Gentles, Graeme Philpotts, Aimee Palfreeman, Barry Pecar, Jean McLean, Sharryn Brownlee, Lyn McShane, Terry Tunkunas, Tim Radford, Olga Cahill, Mark and Deanne Stamopoulos.

PRESIDENT'S REPORT, Marilyn Bourne.

We welcome everyone to a belated Annual General Meeting via Zoom. We hope that everyone has had a healthy year and are coping despite the restrictions of the recent lockdown for Sydney members.

This is a first AGM that is not face to face for our members but members who are unable to participate via Zoom will have the paperwork from the AGM posted to them.

Unfortunately, we have had to cancel many events over the past year. The committee has held several Zoom meetings during the year and has some great ideas for fundraising for activities to be held online and to plan for our post Covid fundraising activities. The annual raffle at the AGM will continue and we are anticipating holding our Christmas function in December giving time for the Covid risks to be greatly reduced. We would love to hear from members with any ideas about future activities which can be held online or to plan for face to face activities in 2022.

Thanks to the committee members who have met regularly and kept in touch by email to ensure that fundraising for Stewart House can continue and to maintain the continuation of the Friends of Stewart House despite the difficult times. The committee has offered their support and commitment to sharing ideas and future planning when we had to stop all face to face activities.

Thank you to The Vice President Tom Croker, Secretary Kerryanne Knox, Bulletin Alan Laughlin, Treasurer Cecilia Wilson and Assistant Treasurer Robyn Graham, Executive members – Barry Pecar, Ray Gentles, Makita Bird, Bill Hamilton, Judy Brown, Susan Walkerden, Chris Worthington, Lloyd Hogg, John McMillan, Jean McLean, Sandra Palmer. We are organising a 100's club and wine sales for fundraising with the annual raffle tickets on sale for the drawing at the AGM and a "Back on Track" dinner in December to recommence activities for 2021.

Please remember to update your membership and support our fundraising activities so that we can continue to provide financial support to Stewart House as fundraising has been difficult during the past year.

Thank you everyone for your participation in our AGM and your continuing support for our fundraising for Stewart House. On behalf of the committee we are looking forward to catching up with members today despite the limitations of online contact and seeing members at our December lunch.

SECRETARY REPORT, Kerryanne Knox.

It has been a fairly quiet year with only a couple of communications being sent out to members. We have been lucky to be able to produce one Bulletin in the last time period and thanks to Alan Laughlin for getting that together for us. It provided a good read at a crucial time.

Some of the members replied happily to communication and were very pleased that FOSH was alive and well.....

Unfortunately, two of our members passed away in the last 12 months. We lost Helen Buchanan, the longest member of our FOSH group and who was a strong supporter to the



end. She was very active early in FOSH and maintained her interest and support. A special thank you to our President, Marilyn Bourne, who represented us at Helen's funeral. The family were very appreciative.

We also lost a committee member, John Macmillan. John had been a strong supporter of Stewart House as a teacher, a principal and then in his retirement. It was great to see him a prize winner in the Hundreds Club 2020....a nice farewell gift without us knowing it.

Our committee members have been keeping the fire burning behind the scenes and the President, Vice-President, Treasurers and Secretary have continued to have Zoom calls to keep the flow of information happening as well as plan for the COVID free time when we can get together again. As a result, we decided to go ahead with an AGM via Zoom. Thank you to those who attend and thank you to Alan Laughlin for his Zoom mastery.

We are already looking at a Hundreds Club, a Race Day and a Christmas dinner.....let's hope it eventuates.

Stay safe and get vaccinated.....





Friends of Stewart House

FOSH Treasurer's Report and Financial Statement 2019/20

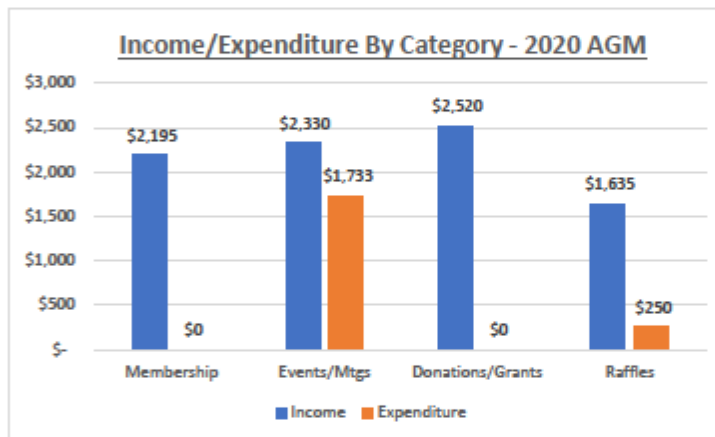
Annual General Meeting

16 July 2021

1. Financial Statement

- Balance as at 30th November 2020: **\$19,349.51**
- Audited Statement of Receipts and Expenditure attached.

2. Financial/Membership Analysis



▪ *Comments re Financial Statement*

Covid-19 had a significant impact on membership numbers and income generating activities in 2020 which resulted in a decline in income for the year.

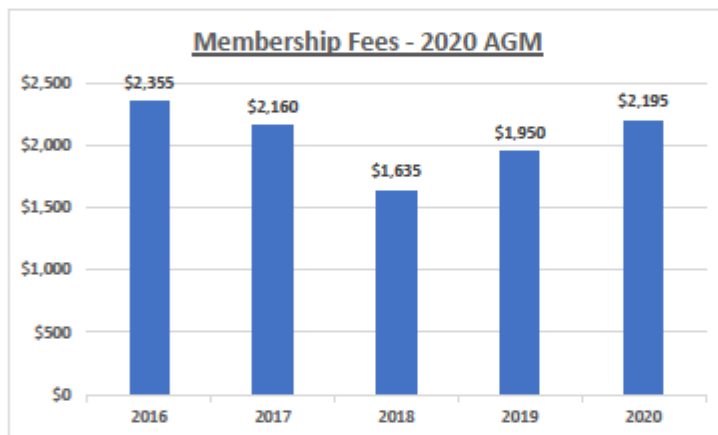
A grant of \$10,000 has been approved for Stewart House but the funds are still held in FOSH's account. Consequently, the 'operating' balance for FOSH is \$9,349.51.

▪ *Analysis of membership numbers since 2016*

Membership has been declining over the last few years. In 2020 paid members numbered 52 (45 renewals and 7 new) down from 98 on the previous year.

At the beginning of 2020 a recruitment strategy was begun but unfortunately this was halted due to Covid-19. This strategy will recommence when the situation is positive and safe to do so.





Note: 2020 membership income includes multi-year members (13 x 3 years and 11 x 5 years). No income will come from these members for the next 2 to 4 years.

Recommendation: That the membership fees remain at 1 year - \$20, 3 Years - \$50 and 5 Years - \$75.

1. Vote of Thanks

Finally, I would like to express my thanks to the Assistant Treasurer, Robyn Graham, for her detailed administration of the accounts.

2. Recommendation: That the Annual Report and Financial Statement for 2019/20 be accepted.

C. M. Wilson
Treasurer



FRIENDS OF STEWART HOUSE
STATEMENT OF RECEIPTS AND EXPENDITURE 1/12/2019 - 30/11/2020
TEACHERS MUTUAL BANK \$1 EVERYDAY ACCOUNT

INCOME	AMOUNT	EXPENDITURE	AMOUNT
BALANCE BROUGHT FORWARD			
1-Dec-19	\$12,424.90	Miscellaneous	
Member subscriptions 2020			
1 Year	\$575.00		
3 Years	\$700.00		
5 Years	\$825.00		
Member subscriptions - Advance Payments			
1 Year (for 2021)	\$20.00		
5 Years (for 2021-2025)	\$75.00		
Donations and Grants		Donations	
- Members	\$2,185.00		
- Non-members	\$170.00		
Farmer and the Butcher Lunch 16/3/20	\$65.00		
Events		Events	
-AGM lunch	\$1,730.00	gipping Club (Chq 818779)	\$1,180.00
Farmer and the Butcher Lunch 16/3/20	\$600.00	K Knox Reimbursement for Farmer and Butcher lunch 16/3/20 (chq 853517)	\$552.63
Raffles and Fundraising		Raffles	
- 2020 Annual GM Raffle Tickets	\$490.00		
2021 Annual GM Raffle Tickets	\$145.00		
	\$1,000.00	A1 Laughlin (Chq 818781)	\$700.00
		I McMillan (Chq 818782)	\$50.00
Income since 1/12/2019	\$8,580.00		
TOTAL INCOME	\$21,004.90	TOTAL EXPENDITURE	\$1,982.63
Income - expenditure	\$19,022.27		
Bank Balance as at 30/11/2020	\$19,022.27	Bank Balance as at 30/11/2020	\$19,022.27



FRIENDS OF STEWART HOUSE
STATEMENT OF RECEIPTS AND EXPENDITURE 1/12/2019 - 30/11/2020
TEACHERS MUTUAL BANK S3 ONLINE ACCOUNT

INCOME	AMOUNT	EXPENDITURE	AMOUNT
BALANCE BROUGHT FORWARD	\$100.22		
Bank Interest	\$0.12		
TOTAL	\$100.34	TOTAL	\$0.00
		Bank Balance as at 30/11/2020	\$100.34

FRIENDS OF STEWART HOUSE
STATEMENT OF RECEIPTS AND EXPENDITURE 1/12/2019 - 31/10/2020
COMMONWEALTH BANK

INCOME	AMOUNT	EXPENDITURE	AMOUNT
BALANCE BROUGHT FORWARD	\$126.90		
		TOTAL	\$0.00
Non Member Donation (I Vacchini)	\$100.00		
TOTAL	\$226.90	Bank Balance as at 31/10/2020	\$226.90

STATEMENT OF AFFAIRS AS AT 30/11/2020

Teachers Mutual Bank	
S1 Everyday Account	\$19,022.27
Teachers Mutual Bank	
S3 Online Account	\$100.34
Commonwealth Bank	
Cheque account 200100908407	\$226.90

\$19,349.51

NET SURPLUS 2019-20:

\$6,697.49

I CERTIFY THAT THIS IS A TRUE AND ACCURATE
REPRESENTATION OF THE FINANCIAL POSITION OF THE "FRIENDS
OF STEWART HOUSE" ACCOUNTS AS AT 30/11/20.

Shirley O'Donnell

COO - STEWART HOUSE



Motions Related to the Treasurers Report.

Motion: That the Membership fees remain at 1 Yr-\$20, 3 Years- \$50 and 5 Years-\$75. **Moved:** Cecilia Wilson, **Seconded:** Ray Gentles. **Passed unanimously.**

Motion: That the Annual Report and Financial Statement for 2019/20 be accepted.

Moved: Cecilia Wilson, **Seconded:** Tom Croker. **Passed unanimously**

Stewart House Report. Graeme Philpotts CEO.

COVID Restrictions have made the provision of a normal program over the past 18 months next to impossible however, apart from lockdown periods we have been able to offer a truncated program. Over this period, we have still been able to support some 800 children from our most needy families. Hopefully a normal program will recommence in the near future.

It does us good to reflect on our history, achievements and present challenges.

Stewart House is celebrating its 90th birthday this year. Over these years it has made a remarkable contribution to supporting “at risk” youth from the public schools of this State. The programs at Stewart House have evolved to become contemporary and state of the art. These are supported by a multidisciplinary team including from Macquarie and NSW Universities, NSW Health, The Teachers Health Fund as well the Department of Education.

It is interesting to note that originally the programs were classified as rehab programs in a “hospital environment”. They were run for 60 children over six weeks. They now operate, when in full swing, for 84 children in a two week program and are focussed on physical, and social and emotional wellbeing.

The Physical Wellbeing programs cover general health including the screening, treatment or referral re teeth, sight, hearing, skin, hair and body mass index; self-care including general hygiene and dress; activity and safety including structured and unstructured play and personal safety. The Social and Emotional Wellbeing programs cover connecting with others and improving social skills; improved self-awareness; and emotional regulation emphasising resilience development and self-control. The programs are continually assessed and developed through evaluations and feedback.

In COVID times these programs have had to be put on hold. In a slow return to more normal conditions this year, across Terms 1 and 2, groups of 20 children participated in a modified one-week program and from early Term 3 it was planned there would be a gradual return to pre-Covid conditions ie. 40 children for 2 weeks then 50, 60 and finally 80 per fortnight for the last three groups of the year. The breakout of the Delta strain of the COVID-19 virus and the July lockdowns have put paid to that. In order to protect the most vulnerable of our students and to provide a healthy and safe workplace for all staff, COVID and Flu vaccinations have been adopted as mandatory for all Stewart House employees.

The projected operating costs for Stewart House, in full operation, have now reached \$5m per year. The known and predicted income is:

- Teacher salary contributions \$1.5m
- Department of Education. \$0.25m
- School donations. \$0.25m
- Private Donations. \$0.5m
- Corporate Contributions \$0.7m

There is clearly a significant shortfall. Fortunately, the receipt of \$1M in Job Keeper subsidies and a number of generous bequests, in the last two years, have assisted immensely.



The contributions from teacher salary contributions have fallen from a peak of about \$1.8m in 2016 to about \$1.5m today. The number of Departmental staff contributing in 2016 was about 12,000 and is now at a little over 9,000.

Stewart House needs ongoing and greater support into the future.

FOSH is clearly a critical component of our fundraising structures.

Can you please continue with your personal commitment and contributions, and talk to colleagues and friends about the need to support Stewart House? Encourage them to review the Stewart House Website and ask them to sign-up to the Stewart House newsletters.

If you have an opportunity to talk to those still in the Department you may raise the work of Stewart House and the importance of workplace giving (Salary Contribution Scheme).

The 2020 Stewart House Annual Report can be accessed at:

https://www.stewarthouse.org.au/wp-content/uploads/2021/04/2021.02-Stewart-House-Annual-Report-2020_including-90-Years-History-Timeline_compressed.pdf

General Business.

Robyn Graham reported that the Membership Form for 2021 will be available to the Secretary following the AGM for distribution. To assist members a list of current financial members will be attached to the form.

Election of Office Bearers.

The election of Office Bearers for 2021 was conducted by Graeme Philpotts. Graeme thanked the executive for 2020 for their efforts. The following members were elected unopposed.

President: Marilyn Bourne

Secretary: Kerryanne Knox and Assistant Secretary, Alan Laughlin.

Treasurer: Cecilia Wilson and Assistant Treasurer, Robyn Graham.

Vice President: Tom Crocker.

Committee Members: Bill Hamilton, Lyn Hamilton, Lloyd Hogg, Marketa Bird, Ray Gentles, Judy Brown, Barry Pecar, Chris Worthington, Jean McClean, Sharryn Brownlee, Sandra Palmer.

FOSH 2021 AGM Raffle.

Number of tickets sold: 344

Amount raised: \$574.00.

Robyn Graham thanked the committee for their generous donation of prizes for the Annual Raffle.

PRIZES



Prize	Description	Value	Donated by	Won by
1st	David Jones Gift Voucher	\$250.00	Robyn Graham	Sharryn Brownlee
2nd	Beach Pack (towel, sunglasses, insulated water bottle etc)	\$181.00	Bill and Lyn Hamilton	Marilyn Torr
3rd	Mixed Dozen	\$120.00	Chris Worthington	Cecilia Wilson
4th	"Hidden Gems" Wine Package	\$90.00	Cecilia Wilson	Terry Tunkunas
5th	Royal Doulton Fine Chrystal Perfume Bottle	\$60.00	Marketa Bird	Bill and Lyn Hamilton
6th	Women's Fashion Voucher from Gayle's Boutique, Mortlake	\$50.00	Kerry Knox	Lyn McShane
6th	Dan Murphy's Gift Voucher	\$50.00	Tom Croker	Patricia Morgan
6th	Bunnings Gift Voucher	\$50.00	Marilyn Bourne	Chris Worthington
9th	2 Bottles of Stonyfell Langhorne Creek Vintage Shiraz 2019	\$38.00	Alan Laughlin	Murray O'Donnell
10th	Boxed Scented Candles	\$33.00	Bill and Lyn Hamilton	Barry Pecar

President Marilyn thanked Cecilia Wilson and Robyn Graham for their wonderful organisation of the AGM raffle. Support by acclamation.

The president thanked Alan Laughlin for "hosting" the Zoom meeting.

The meeting concluded at 12.15pm.

